

**Restorative Justice Ministries
Board Meeting Minutes
Thursday, July 21, 2016**

The meeting was called to order at 5:35 P.M. by Chairman Doug Ralston at the Brazos County Detention Center Squad Room.

In attendance:	Doug Ralston	Carolyn Carroll	Jennifer Nedbalek	Kelly Nall
	Hal Sweet	Jim Jackson	Shannon Coyle	
Visitors:		Robert Madkins	Nur Rashid	Noe Juarez

Opening Scriptures – Jeremiah 29:11

Opening Prayer – Hal Sweet

Treasurer’s Report - We have a balance of \$11,265.76

- * Jim gave Shannon the bank statements to record and send thank you notes to the contributors.
- * Jim also gave Shannon a Volunteer Application that was in the P.O. Box

Secretary’s Report - The June 16, 2016, Board meeting minutes were accepted as presented. The Secretary checks the P.O. Box once a week for Volunteer Applications.

Chaplain's Report - Chaplain coordinated with the county to get wifi for Chaplain’s office.

- * Prayed Straight From The Heart with 3 inmates .
- * Coordinated with the Islam organization to receive Islam material: Qurans and other information books.
- * Attended First Baptist Church Bryan mission meeting with Doug Ralston and Linda Bow to promote RJM.
- * Coordinated with Shannon and Floor sergeants to create Study Bible inmate request form to send to a ministry that provides these Bibles to those who request them.
- * Participated in two interviews for AC position.
- * Coordinated with Catholic churches to find permanent Catholic priest to perform sacraments in jail.
- * A thank you to Shannon for helping with the Baptisms.
- * Responded to two requests for grief counseling.
- * Visited Pastor Hernandez’ Bible study
- * Delivered 271 Bible Requests, there were 376 non delivery contacts, 3 baptisms, 43 inmates are doing the discipleship lessons to prepare for baptism, and 10 new inmates are beginning to prepare for baptism this month. Total contacts for this month: 676.

Sheriff’s Department - Carolyn reported that Sgt. Preston has resolved the DVD problems for the Celebrate Recovery class.

Office - Shannon reported that Bibles are needed and that about \$230 will be spent to order about 200 Bibles. Ink cartridges need to be ordered as well.

- * Shannon reported that the Volunteer Orientation will be Thursday, July 28.

Life Skills - Jennifer and Carolyn prepared the totes for all the Life Skills classes for this session.

- * The curriculum for the Career and Job Goals class is being rewritten by Doug with input from Work Force Solutions and Robert Madkins. The new curriculum will be ready when the next Life Skills Session begins in September.

Executive Committee - Applicants for Administrative Coordinator were interviewed, Monday, July 18. The selection of Sonja Kimberlin was made. Sonja accepted the position.

Unfinished Business

- * Prayer is still requested that God will add members to our Board.
- * The position of Vice Chair is needed. Doug is going to be gone September and October. Without a Vice Chair to conduct the Board meetings, there will be no Board meetings in September and October.
- * By-Laws updating is ready to be presented to the Board for approval.
- * With Lt. Walker, Sgt. Preston, and one other officer Doug and Carolyn attended the Webinar of a re-entry product the SO is considering purchasing and implementing. Lt. Walker wants the Boards' input on this product. Because of an unexpected lock out of the use of the Training Room's smart board, the presentation had to be postponed until the August Board meeting. How RJM will be involved in this program will be discussed.

New Business

- * Doug will be investigating insurance for Directors and Officers Liability Insurance and Commercial General Liability insurance in the case of accidents while serving with RJM. The possibility of having the volunteers sign a waiver was discussed.
- * The Board thanked Kelly Nall for serving on the Board this past year and wished her God speed as she goes to seminary out of state.
- * We thank God for Robert Madkins' acceptance to serve on the RJM Board.
- * Jennifer is working on the volunteer social which will be held at Westminster Presbyterian Church, Friday, August 19, 2016, from 5:00 to 7:00. Carolyn reported that J. Cody will provide sausage and brisket free of charge while volunteers will be asked to bring side dish or a salad, or a desert. Board members were asked to help find door prizes for the event.

The next meeting will be August 18, 2016

Closing prayer at 7:00 P.M. was given by Carolyn Carroll

Submitted by Carolyn Carroll
RJM Board Secretary